



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
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Minutes of the Red Lodge Parish Council Extraordinary Meeting.

Date: Thursday 29th June 2017 .
Time: 20:00
Venue: Red Lodge Sports Pavilion, Hundred Acre Way. Red Lodge. IP28 8FQ.

Present: Cllr. Angie Sewell (Chairman)
Cllr. Kieran Coffey
Cllr. Sandra Dwan
Cllr. Paul Henderson

In Attendance: Mrs Shazia Shujah (Clerk)
Mrs Hilary A Gurner (Responsible Finance Officer)
District Cllr. Carol Lynch
Members of the public: 0

Notes: The following documents will be appended to the signed minutes:-

- Agenda for 29.06.17
- List of Cheques signed
- Asset Register

- Notice for the exercise of public rights accounts for the year ended 31 March 2017.

Minute Number	Minutes	Action
29.	<u>Chair Person's welcome.</u> The Chair Person welcomed all attending residents to the meeting.	
30.	<u>Apologies for absence.</u> Councillor Anthony Bowser. District Councillors Robin Millar and Lance Stanbury	
31.	<u>Declaration of interest.</u> No one declared an interest.	
32.	<u>Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.</u> District Cllr. Lynch raised concerns that White Star Stables has been derelict for more than 10 years. There are complaints of trespassers on the property and the police have been informed. However, as the council tax is paid for the property no action can be taken. <i>District Councillor Lynch left the meeting.</i>	Noted
33.	<u>Asset Register</u> (appended to the signed minutes)	
33.1	The Chairman informed that the purchase invoices had been found for the Solar Panels and the Village Signs and these were amended accordingly in the asset register.	
33.2	The final asset figure was agreed and declared at the end of 31.03.2017 as £235,421. It was noted that this was considerably lower than last years' figure as several assets were given a nominal value of £1 as these were gifted. Proposed by Chairman and seconded by Cllr. Dwan.	Agreed
33.3	The RFO and the Clerk are to itemise some of the costs listed in the asset register.	RFO and Clerk
33.4	£100 was agreed as a minimum figure for an asset to be listed in future asset registers. Proposed by Cllr. Dwan and seconded by. Chairman	Agreed
34.	<u>BDO</u>	

34.1	Section 1 of the Annual Governance Statement 2016/17 was read out and completed during the meeting and this was approved by the Chairman and the Clerk.	Agreed
34.2	Section 2 of the Accounting Statements was approved by the Council. It was signed by the Chair and the RFO.	Agreed
34.2.1	There was an amendment to the asset figure in box 9 which had previously been signed on 09/05/2017.	
34.3	The exercise of public rights is to commence on 3 rd July 2017. Notice for these rights is to be served on the 30.06.2017.	RFO: Prior to 17.07.17
34.4	The RFO to submit the signed paperwork for the year end accounts for 31.03.2017 to BDO before the deadline date of 17 th July 2017.	
35.	Several cheques were signed by the Chairman and the Councillors. A list of signed cheques is appended to the signed minutes.	

The meeting closed at 20:25.

Signed: _____

Date: _____